



## TERMS AND CONDITIONS OF RENTAL AGREEMENT

Thank you for booking with us. In order to make your stay as comfortable and as safe as possible, please read and adhere to the following terms and conditions of rental agreement below:

### **Conditions of rental**

All vehicles are rented subject to Self Drive Adventures terms and conditions which must be signed by the client.

### **Rental duration and cost**

The minimum rental period is 5 days in peak season. Each day is a 24 hr period. Pick up and drop off are counted as full days irrespective of the time collected and returned. No refunds are applicable for early returns unless arranged in advance and agreed by Self Drive Adventures. Vehicles are to be returned by no later than 4:30pm on the final day of the rental, unless arranged in advance. Failing to do so, the client may be held liable for another day's rental.

### **Rates**

Rates are quoted in Botswana Pula (BWP). Rates, conditions and information are subject to change without notice.

### **Fluctuations in exchange rates**

All credit card payments will be made in Botswana Pula. Due to currency fluctuations, refund amounts may differ from the paid amounts. Self Drive Adventures will not be held responsible or held liable for fluctuation discrepancies.

### **Credit cards**

Should a credit card be used as means of payment, the owner of the card is responsible for ALL payments and will be jointly and severally liable as a customer. Self Drive Adventures reserves the right to charge the credit card for all outstanding amounts related to the hiring of the vehicle, even if the signed credit card voucher has already been handed in.

### **Age/Drivers license**

The minimum age for drivers is 21 (twenty one). There is no maximum age. Drivers must be in possession of a valid unendorsed license. In the event of international clients we strongly recommend that the country of origin license be accompanied by an international driver's permit. The driver is required to have their driver's license in their possession at all times. All drivers must present their license for sighting when signing the rental agreements.

### **Forms of payment**

Rentals will only be granted to holders of a major credit card, i.e. Visa or MasterCard. For rentals authorization will be obtained.

### **Booking and deposit**

A provisional booking may be made via the telephone, mobile, or email. This will be held for 7 (seven) days but unless the appropriate deposit or full payment is received, the reservation will be cancelled in the stipulated period. In order to confirm your booking, a deposit of a minimum of 50% (fifty percent) non refundable will be required. The balance of 50% is payable in full at least 6 weeks before arrival.

All requests for bookings are subject to availability.

The hirer, who must be 21 (twenty-one) years or older, shall be deemed as the agent for all persons accompanying the self drive. The signing of the terms and conditions confirms your acceptance of these.

The vehicle will only be release to the hirer on full payment prior to departure.

### **Vehicle Insurance cover**

All vehicles come with a complete insurance cover with an excess payable by the renter of BWP 3500 (three thousand five hundred Pula) or 5% (five percent) of the claim, whichever is higher. The client is liable for the entire value of the vehicle if due care is not taken. Please refer to the "Due care" clause for more information. Personal property is not covered.

environmentally responsible vehicle hire

PO Box HA 28 HAK, Maun, Botswana · Telephone +267 686 3755  
Email [selfdrive@ngami.net](mailto:selfdrive@ngami.net) · [www.selfdriveadventures.com](http://www.selfdriveadventures.com) · Vat number CO7567601113



### **Exclusions**

The client will be liable for the full value of the damage and/or loss where such damage or loss is sustained in circumstances including but not limited to the following:

- As a result of driver negligence
- Where an unauthorized driver i.e. any person other than the driver or additional driver specified on the Rental Agreement is driving the vehicle
- Driving under the influence of alcohol or illegal substances
- Failure to obtain authorization from Self Drive Adventures to extend the pre-booked rental period
- Where accidents are not reported within 24 (twenty four) hours to the nearest police station or to Self Drive Adventures within 6 (six) hours
- Where the vehicle has been beyond the borders of Botswana without the written permission of Self Drive Adventures
- Not being able to produce the keys in case of theft unless exceptional circumstances apply
- Not reporting the exact details of the last known location of the vehicle prior to the theft
- Collisions where no other vehicle, person, animal or object is involved
- Where there has been a material breach of the Terms and Conditions of Rental
- Not adhering to traffic, road and driving rules and regulations
- Driving in unsuitable driving conditions or on unsuitable road conditions as specified in the vehicle familiarisation course
- Should the client make use of replacement vehicle, a new contract has to be signed
- No refund will be considered should the client wish to end his/her journey early
- Misuse of diff locks and or 4x4 gear systems if proven by a reputable motor dealer
- No refund will be considered in the days lost between time of an accident and arrival of a replacement vehicle
- The client is liable for the recovery costs of the damaged vehicle to our offices at Maun, Botswana

The client will be liable for any damage or destruction including tyres, windscreens, windows, light damage and loss or damage to equipment.

### **Over border rentals**

Written prior permission from Self Drive Adventures is required before taking a vehicle beyond the borders of Botswana. Our vehicles are only insured for Botswana, Lesotho, Malawi, Namibia, South Africa, Swaziland, Zambia and Zimbabwe. Therefore these vehicles are NOT to be taken to Angola, Kenya or Tanzania. We no longer will collect a vehicle from Zambia.

### **Additional charges/handling fees**

Self Drive Adventures reserves the right to deduct costs for fines and penalties incurred during the rental period and are for the client's own account. In addition a handling fee will be levied on traffic penalties incurred. Loss of keys will result in an applicable charge being levied. A valet charge will be levied on all returned vehicles. If there is a loss of or damage to the vehicle, a claim-handling fee of 10% will be charged on termination of the rental.

### **Personal Insurances**

The client must insure against cancellations and for medical and personal accident and all other usual travel risks and details must be filled in the Client Medical Information form supplied. Such a policy shall be independent of these conditions and shall be governed by the conditions therein. Comprehensive medical insurance is mandatory and must be provided on arrival.

### **Rental requirements**

The client would be required to supply the following:

- Credit card (Visa or MasterCard)
- Name, address, telephone and mobile numbers, email address
- Driver's license, passport and identity number
- Next of kin details

### **Off-limit areas**

Should adverse road, weather or political conditions occur, Self Drive Adventures reserves the right to limit entry into such areas.

### **Dust**

Please take into account that most areas in Southern Africa only have gravel roads or dirt tracks. It is impossible to prevent dust entering the vehicles, and as such no refund will be given for vehicles not dust proof.

environmentally responsible vehicle hire

PO Box HA 28 HAK, Maun, Botswana · Telephone +267 686 3755  
Email [selfdrive@ngami.net](mailto:selfdrive@ngami.net) · [www.selfdriveadventures.com](http://www.selfdriveadventures.com) · Vat number CO7567601113

### Repairs

Although our vehicles go through an intensive maintenance process, small defects do happen. Should any repairs be required Self Drive Adventures are to be notified on +267 686 3755. No claims will be considered if Self Drive Adventures has not been notified of repairs, and the hirer will be liable for cost accrued to rectify such repair work if necessary, to return the vehicle to its condition at the time of hire.

### Tyres

The client is responsible for the replacement of damaged tyres.

- Please make sure the tyres have the correct pressure.
- Check your tyre pressure regularly.
- Tyres can burst in extreme temperatures.
- Do not drive faster than 100km/h on tarred, 60 km/h on gravel roads and 30 km/h on dirt roads.
- Tyre replacement costs will only be reimbursed if the manufacturer replaces the tyre under guarantee.
- If replacement of a tyre is necessary, please make sure you replace it with the same make, size and profile.

### Due care

Our vehicles are heavy four-wheel drive vehicles and behave differently to sedans and lighter vehicles. Therefore we request that you:

- Always take into account road and weather conditions.
- Consider that gravel roads are covered with loose rock and the vehicles are therefore prone to slip and slide.
- When travelling on sand or gravel roads or tracks, the vehicle must be in 4 wheel drive mode at all times.
- Do not exceed a speed of 100 (one hundred) km/h on tarred roads, 60 (sixty) km/h on gravel roads, 30 (thirty) km/h on bush tracks. Bush tracks are bumpy, uneven and very often have hidden obstacles. Remember you are on holiday, so please drive slowly and carefully and enjoy the scenery.
- Do not drive at night. There are countless domestic and wild animals on the road.

### Personal valuables

- To curb the possibility of theft, do not leave any valuables in the vehicle.
- In cities we suggest you find secure parking at your campsite and use public transport or a local tour operator to go sight-seeing.
- The client is responsible for insuring his personal belongings.

### Traffic Fines/ Damages

Self Drive Adventures reserves the right to deduct the following costs after the vehicle has been returned:

- Traffic fines, including a handling fee for settling the fine
- Any damages or loss of equipment upon return of the vehicle

### Water

Our vehicles will be thoroughly inspected for water damage upon return, as water causes serious long-term damage to vehicles. The client is liable for these damages.

### Misuse

Malicious damage to the vehicle or equipment will be charged to the hirer. These include reckless driving, disregarding traffic laws, driving under the influence of alcohol or illegal substances, driving at night, standing on the bonnet or roof of the vehicle, driving with hand brake on, burning the clutch, misuse of the diff locks, gearing system, etc.

### Instruction

With receipt of the vehicle, instructions of its use will be given to the client. We try to make you aware of the pitfalls on the roads to ensure your safety and comfort. Basic operation of the vehicles will be demonstrated, as well as use of 4x4 systems and high lift jacks, how and where to use them.

### Credit Card Holding Fee

For every vehicle hired there is compulsory holding fee of BWP 15 000 (fifteen thousand Pula). This is taken by means of a credit card voucher which is not put through the clients account unless there is a breach of contract. The voucher is held safely on file until satisfactory return of the vehicle and it has been inspected for damage and/or loss of any equipment.